

Meeting URL: <https://meet.google.com/dcv-glvh-tpo>

Resolution of meeting of IQAC through online on 30.08.2020, Sunday at 4pm.

Today's online IQAC meeting was held at 4.00pm. Total 9 members of IQAC of Sonamukhi College (Dr. Bappaditya Mandal, Dr. Shuvra Kanti Sinha, Prof. Chhaya Mukherjee, Dr. Swapan Kumar Samanta, Dr. Jnanojjal Chanda, Dr. Salkat Dalui, Dr. Ratul Saha, Sri Manas Kumar Ganguly and Sri Ramprasad Kanrar) were attend the meeting.

The meeting was started with kind permission with Principal and Chairperson of IQAC, Dr. Bappaditya Mandal.

- 1) At starting Dr. Shuvra Kanti Sinha, Coordinator of IQAC introduce Prof. Chhaya Mukherjee, external member with other members and addressed to the members about past performance of IQAC. He also explained the activities done by IQAC in relation to AQAR report preparation (16-17, 17-18, 18-19, 19-20) which have to be published in College Website.
- 2) Some information which still has to incorporate in the report can be collected from the College office.
- 3) It was decided that Dr. Ratul Saha and Dr. Swapan Kumar Samanta will help Dr. Shuvra Kanti Sinha for collection of data necessary for filling AQARs.
- 4) Dr. Sinha will visit College on 4th September, 2020, Friday and will make necessary documentation with help of respective staffs. He also proposed to the Principal and members that necessary action should be taken for student satisfaction survey for NAAC till now and to activate the Alumni Association more in College.
- 5) Principal advised to do more society related work and requested NSS members to perform well in this matter.
- 6) House requested all the faculty to initiate Mentor-Mentee programme from the academic session 2020-21 through online mode particularly for the 1st semester Hons. and Programme students in each Department and prepare a Mentor-Mentee list and upload it to the College Website. This process may be completed within the 1st week of November-2020. Mentoring process may be done through online mode in this academic session due to Covid-19 Pandemic situation.
- 7) Principal proposed to include retired Professor as invited teacher in College if necessary. He also proposed to include all teachers in Group Insurance



(Insurance premium Rs. 1000 per year) and all students (Premium value Rs. 50 per year). He also proposed for initiation of Inter College Teacher Exchange Program. College is trying to install Central wifi and Registration under Society Act.

- 8) He also suggested uplifting of electronic library simultaneously with Physical library.
- 9) It was proposed by Dr. Saikat Dalui that all resolution of Ant ragging Cell and Student Grievance cell should be published in College website.

With kind permission of the Chair, the meeting was ended for today.

Shuvra Kanti Sinha

Shuvra Kanti Sinha
Coordinator, IQAC

S.K.S.

Bm

Dr. Bappaditya Mandal

Chairperson, IQAC and Pricipal
Principal
Sonamukhi College
Sonamukhi, Bankura



S.K.S.



SONAMUKHI COLLEGE

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Phone: 03262 20701

From: Dr. Bappaditya Mandal
Principal

NMAC (B,2,37) 2016 - 1st Cycle

Date: 7/4/2021

NOTICE

It is hereby notified to all the members of the IQAC that a meeting will be held on 13/04/2021 at 12.30 pm to discuss the following agenda in the Principal's Chamber. All the members are requested to attend the said meeting positively.

Agenda:

1. Discussion regarding preparation of AQAR (19-20)
2. Discussion regarding SSS
3. Discussion regarding Mentor-Mentee programme
4. Discussion regarding training programme for the students
5. Misc

Jnanojjal Chanda

(Coordinator)

Members of IQAC

1. Dr. Bappaditya Mandal
2. Smt. Chhaya Mukherjee
3. Dr. Jaymalya Ghar
4. Range Officer Sonamukhi
5. Pulak Bandyopadhyay (Factory Manager)
6. Head KVK Sonamukhi
7. Dr. Swapan Kumar Samanta
8. Dr. Jnanojjal Chanda
9. Dr. Saikat Dalui
10. Dr. Ratul Saha
11. Sri Ramprasad Kanrar
12. Sri Manas Kumar Ganguli
13. Dr. Sadhan Kumar Roy
14. Smt. Subhasree Majumdar
15. Sri. Anisur R. Mandal
16. Sri. Asoke Gain

BDM 7/4/2021

Dr. Bappaditya Mandal

(Principal & Chairperson)

Principal

Sonamukhi College

Sonamukhi, Bankura

7/4/21

Resolution.

Place: Principal's chamber.

Date: 13/4/2021

Members Present

- | | |
|-----------------------|------------------------|
| 1. | 9. J. Chanda. |
| 2. <i>Chatterjee</i> | 10. <i>Goswami</i> |
| 3. <i>Sinha</i> | 11. <i>[Signature]</i> |
| 4. <i>[Signature]</i> | 12. <i>[Signature]</i> |
| 5. <i>[Signature]</i> | 13. <i>[Signature]</i> |
| 6. <i>[Signature]</i> | 14. |
| 7. Manu Kumar Gupta | 15. |
| 8. S. Sanyal | 16. |
| 9. Pulan Kr Baranjee | 17. |
| | 18. <i>[Signature]</i> |

A meeting of the IQAC of the College is held today (i.e. 13/4/2021) at 12.30 p.m. with the Principal in chair. The resolutions adopted unanimously are stated below.

1. It has been recommended by the T.C. that Dr. J. Chanda will serve as IQAC - Co-ordinator in place of Dr. S.K. Sinha as he was transferred to another College.
2. It is resolved that the AQAR for the 19-20 Session will be submitted within the last date specified by the NAAC Committee in consultation with the Convenor, IQAC i.e. 31/5/2021 and the house recommends for approval of it in the forthcoming GB considering the prevailing COVID-19 pandemic situation.
3. Like previous academic session, all the departments are requested to take initiative to collect filled up feedback from different stake-holders

& from the sixth semester students in due time through online mode. After collecting the feedback from different stake-holders, Sri Ashis Pandit & Sri Susovan Mandal will take initiative for analysis the feedback for the academic session 20-21. They are also requested to complete the feedback analysis for the academic session 19-20.

4. The Healthy Atmosphere sub-committee in association with NCC & NSS unit of our college will take initiative to arrange free health check up camp at least twice in a year. In this regard home request Dr. Joymalaya Ghan, Dr. Ratul Saha & Bhagirathi Pal for co-operation.

5. The Training & Placement cell of our college are requested to arrange more training programme with the help of KVK Sonamukhi. In this regard the Head KVK answered us that he will arrange 7 days / 15 days training programme for our interested students in near future.

6. Mr. Pulek Kumar Banerjee (Factory Manager) proposed that he will make necessary arrangement for campus interview for commerce background students (minimum 10 students are required). In this regard home request Dept. of Commerce for making necessary arrangement with immediate effect with the help of Training & Placement cell of our college. He also recommended for the factory visit for the students of Science, Commerce & Economics department.

7. Like previous year all Departments are requested to arrange Seminar/Workshop etc. for the coming academic session. They are also requested to prepare a data sheet for the outgoing students for future communication.
8. Initiative will be taken to bring the whole College campus under Wi-fi zone afresh or overall modification of the setup since 2016.
9. Rainwater harvesting system, medicinal plant garden are required more maintenance. The authority and concerned sub-committee are requested for necessary action.
10. All newly constructed class room may be furnished in proper way at the same time the initiative will be taken to renovate the old class room with more Green Board as per our requirement. It is further recommended that after completion of the construction work on the top of the library, a new computer lab with minimum 50 computers will be ~~at~~ set up for the benefit of the student.
11. As the college has received Red ribbon fund fund, the NSS units are requested to make an arrangement for Blood donation camp. It is further recommended for both NCC & NSS unit to prepare a hard copy of the all activities.

12. Mr Pulak Bandyopadhyay & Dr. Jaymalaya Ghan proposed the name of Prabir Sarkar, Secretary, Bankers Chamber of Commerce & Dr. Biren Mukherjee ECL legal advisor as invited member subject to the approval of the G.B.

Since there is no other issue to discuss, the meeting is ended with the vote of thanks to the Chair.



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SONAMUKHI COLLEGE

P.O. - Sonamukhi, Dist. - Bankura,
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From : Dr. Bappaditya Mandal
Principal

NAAC : B(2.37) 2016 - 1st Cycle

Ref. No. :

Date : 23.5.2021

NOTICE

It is hereby notified to all the members of the IQAC that on 29.5.2021 at 7.30 p.m. a meeting will be held over Google meet platform to discuss the following agenda. All the members are requested to attend the said meeting positively.

Agenda

1. Discussion regarding Preparation of AQAR
2. Discussion regarding PO,CO,PSO
3. Misc.

Pranajit Chandra

(Coordinator)

Dr. Bappaditya Mandal
23/5/21

Dr. Bappaditya Mandal

(Principal & Chairperson)

Meeting Resolution

Date : 29.5.2021

Time : 7.30 p.m. to 8.45 p.m.

Google Meet Platform :: Meeting Link : <https://meet.google.com/vjm-rzec-vuk>

A meeting of the IQAC, Sonamukhi College is held today with the Principal on chair.

The resolutions adopted unanimously are stated below.

1. The house decided that for the collection of data in connection with AQAR (20 -21 Academic Session) preparation different faculty members are entrusted in different categories. The name of the members in different criteria are stated below
 - (a) Criterion 1 (Curricular Aspects) : Sri Deepak Kumar Neogi, Dr Subir Kumar Choudhury, Sri Jayanta Datta
 - (b) Criterion 2 (Teaching Learning & Evaluation) : Dr Swapan Kumar Samanta, Sri Subhendu Ruidas, Sri Jaydeep Singha
 - (c) Criterion 3 (Research, Innovation & extension) : Dr Sadhan Kumar Patra, Dr. Kuheli Mukhopadhyay, Dr. Sumana Sanyal
 - (d) Criterion 4 (Infrastructure & Learning Resources) : Sri Mounil Haque, Dr. Ratul Saha, Sri Manas Ganguli
 - (e) Criterion 5 (Student Support & progression) : Dr Dipak Hens, Sri Ramprasad Kanrar, Sri Anupam Mandal
 - (f) Criterion 6 (Governance, Leadership & Management): Sri Susovan mandal, Sri Sajahan Jamader, Sri Rajesh Dikhit
 - (g) Criterion 7 (Institutional values & Best Practices) : Sri Indrajit Das, Dr Partha Sarathi De.

It is further resolved that Sri Supriya Saha & Sri Paddalochan Hansda will help in script writing of AQAR and the office data will be provided by Sri Mohan Datta, Sri Asoke Gayen & Sri Samar Ali Khan. Accounts related information will be provided by Sri Anisur Rahaman Mandal & Sri Ananda Das. Apart from these all the faculty members will extend their co-operation like earlier in all respect. Sri Ashis Pandit & Sri Susovan Mandal look after the SSS part as they have done previously.

2. All the Departments are requested to prepare PO,CO,PSO at an earliest.

As there is no other issue, the meeting is ended with vote of thanks to the chair.


29/5/2021
Principal



From : Dr. Bappaditya Mandal
Principal

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NAAC : B(2.37) 2016 - 1st Cycle

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Ref. No. :

Date : 7.6.2021

NOTICE

It is hereby notified to all the members of Teachers' Council along with IQAC internal members that a meeting will be held on 12.6.2021 (Saturday) at 7.30 p.m over Google meet platform to discuss the following agenda. All the members are requested to attend the said meeting positively.

Agenda

1. Criteria wise discussion for the collection of data
2. Discussion regarding collection of feedback from the students
3. Misc.

Inanajjal Chanda

(Coordinator)

Dr. Bappaditya Mandal

(Principal & Chairperson)

Sonamukhi College IQAC Meeting Resolution

Date : 14.6.2021

Time : 5.30 p.m. to 8.30 p.m.

Google Meet Platform :: (Meeting Link : <https://meet.google.com/mto-goct-htm>)

An extended meeting of the IQAC with the entire Teachers' Council member of the College is held today with the Principal on chair. The resolutions adopted unanimously are stated below.

1. All the criteria wise discussion related to preparation of AQAR is held today. It is further decided that on 22.6.2021 (Tuesday) we again meet together for discussion related to criteria 5, 6, & 7.
2. The Convenor and members of the Seminar & Workshop Sub-Committee are requested to arrange a seminar / webinar on the issue related to Cyber law & cyber crime. In this connection house request to make a decision regarding financial support provided to the faculty members those who are participated in different workshop or seminar .
3. The house decided that like previous session all the feedback from different steckholder will be collected in online mode. In this connection house request Dr. S. Dalui to take an initiative to make it grand successes. It is further decided that from this academic session Departmental feedback will be initiated.
4. All the Departments are requested to collect the 6th sem student data and maintain a record of the alumni for each Department in a regular way like previous year.
5. House request Sanskrit, Physics and Chemistry Department to arrange different online training programme for the students of our college as early as possible.
6. It is further resolved that Internal assessment for the even semester will be completed within 10th July. In this connection house request Sri Supriya Saha to prepare a notice.

Since there is no other discussion the meeting is ended with vote of thanks to the chair

BNS
14/6/21



From : Dr. Bappaditya Mandal
Principal

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NAAC : B(237) 2016 - 1st Cycle

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AISHE : C-44762

Ref. No. : 202109012136/SC/45/IQAC

Date : 1.9.2021

NOTICE

It is hereby notified to all the members of Teachers' Council along with IQAC internal members that a meeting will be held on 8.9.2021 (Wednesday) at 7.30 p.m over Google meet platform to discuss the following agenda. All the members are requested to attend the said meeting positively.

Agenda

1. Discussion regarding preparation of 20-21 Aqar
2. Discussion regarding criteria wise documents collection
3. Discussion regarding students' progression
4. Misc.

Branajjal Chandra

(Coordinator)

Dr. Bappaditya Mandal
(Principal & Chairperson)

Meeting Resolution

Date : 8.9.2021

Time : 7.30 p.m. to 9.00 p.m.

Google Meet Platform :: (Meeting Link : <https://meet.google.com/zde-iwvt-vyt>)

An extended meeting of the IQAC with the entire Teachers' Council member of the College is held today with the Principal on chair. The resolutions adopted unanimously are stated below.

1. All the criteria wise discussion related to preparation of AQAR (20-21) is held today. All the members are requested to prepare data within 20.9.21 for the academic session 20-21
2. It is further decided that all the data along with supported documents are to be submitted along with the file as and when required. In this connection all the members are requested to follow the website of the different colleges.
3. The house decided that like previous session all the feedback from different stockholder will be analyzed and displayed in the college website. In this connection house requested Sri Ashis Pandit to take an initiative to make it grand successes.
4. All the Departments are requested to collect the 6th sem student data and maintain a record of the alumni for each Department in a regular way like previous year.
5. After registration of the 1st sem students all the Departments are requested to initiate mentor mentee programme like previous year.

Since there is no other discussion the meeting is ended with vote of thanks to the chair



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NAAC (2.3.7) 2020 - 1st Cycle

AISHE :: C-44762

NOTICE

A general meeting of IQAC and NAAC sub-committee, Sonamukhi College will be held in the Conference Hall on 25/10/2021 at 11:30 am to discuss the following agenda:

- Progress of data collection related to NAAC SSR and necessary steps to ensure successful NAAC visit to the college
- Mentor Mentee program for the academic session 21-22.
- Academic Audit
- Miscellaneous

All the faculty members are requested to attend the meeting positively.

J. Chanda
Convenor, IQAC 8/10/21
(Dr. Jnanojjal Chanda)

Bm
Chairperson
(Dr. Bappaditya Mandal)

Saikat Dalui
Convenor, NAAC Sub committee
(Dr. Saikat Dalui)

Principal
Sonamukhi College
Sonamukhi, Bankura

Handwritten signatures and initials at the bottom of the page, including "Anis", "Bam", "Sujana", and others.

Resolution.

Place: Conference Hall.

Date: 25/10/21

Members Present

- | | | |
|----------------------------|------------------------|-------------------|
| 1. Ban 25/10/21 | 11. Bishu. | 21. OH |
| 2. A | 12. Anin | |
| 3. J. Charles | 13. S. S. S. | |
| 4. Ala | 14. P. Chani | |
| 5. Am | 15. P. P. | |
| 6. Ban | 16. (H) | |
| 7. M. K. W. | 17. at | |
| 8. Ruid | 18. S. | |
| 9. Am | 19. Sumana Samy al | |
| 10. Am | 20. Bidisha Basu | |
| 23. Srijindan | 21. Jayanta Dutta | |
| 24. Iriti Parvin | 22. Asim Samy al | |
| 25. Am | 21. at Bala | |
| 26. M. Sankar. | 22. S. Samy al | |
| 27. Sumana Kauraj | | |
| 28. Abon Kauraj | | |
| 29. Arslat Loh | | |
| 30. Achintia Achikaray | | |
| 31. Royal Pal | | |

A general meeting of IQAC and NAAC sub-committee was held today i.e. 25/10/2021 @11:30 pm at the Conference Hall, Sonamukhi College. The meeting was chaired by Dr. Bappaditya Mandal, Principal, Sonamukhi College.

At first Dr. Jnanojjal Chanda, Assistant Professor of Chemistry and Coordinator, IQAC Sonamukhi College discussed new upcoming policy of NAAC. He discussed that a binary grading system will be implemented in near future which is more rigorous and complex. So Dr. Chanda and Dr. Saikat Dalui, Convener, NAAC sub-committee of Sonamukhi College requested all the members of different criteria wise teams (as already formed by IQAC) for more coordinated efforts so that we can complete the preparation of SSR and utilize current NAAC accreditation method. All the members agreed and conveyed their support to make the effort successful. In the meeting, different teams of faculty members with different assignments inform their progress and difficulties regarding data collection and compilations and the house agreed on suitable solutions for individual problems.

The following resolutions were adopted unanimously in the meeting.

1. Bidisha Basu, Asst. Prof. of Bengali, will assist Dr. Sadhan Kumar Patra, Asst. Prof. of Sanskrit to collect financial data from Accountant-in-charge Anisur Rahaman Mondal to complete the preparation of criteria 3 of NAAC SSR.
2. Dr. Irin Parvin, Asst. Prof. of Bengali, will assist Sahzahan Zamadar, Asst Prof of History to complete Annual Report as required in criteria 6 of NAAC SSR.
3. Mr. Manas Kumar Ganguly, Librarian, Sonamukhi College requested the house to submit more photos where the faculty members are taking ICT classes. Present house members (Faculty members) agreed and promised Mr. Ganugly that they will send more photos in this regard.
4. The house also requested Jayanta Dutta, Associate Professor of Commerce and Convener, Academic Council, Sonamukhi College to take necessary steps to prepare academic audit in our college. Mr. Dutta asked the house to select few faculty members to assist him in this regard. House agreed on his request and decided that Mr. Supriya Saha, Asst. Prof. of English and Dr. Partha Sarathi De, Associate Prof. of Botany, will help him to complete academic audit.
5. It was unanimously decided that Mentor Mentee program for the academic session 21-22 will be implemented once registration of the 1st Semester students is complete. Dr. Chanda informed the house that a new form has been introduced by IQAC to keep track on the efforts of each faculty members to their mentee.
6. The house also showed concern on the fact that data collection regarding sports has been very slow. House requested Swarup Mukherejee, SACT, Physical Education Department to put more efforts to complete the data collection.
7. House proposed coordinators of three NSS Units of Sonamukhi College to maintain the medicinal herb garden properly with the help of Botany Department.
8. House also requested Dr. Saikat Basu, Asst. Prof. of Physics and Convener, Career Counseling to make proposal for the introduction of career oriented Add-on course like Spoken English, Hindi etc.
9. House proposed for the introduction of several new UG and PG courses from the academic session 22-23. Following courses are recommended: UG Courses in Nutrition with Dietics (Hons), Hindi (Hons) Finance Services and Management Practices (Hons) And Bachelor of Library and Information Sciences (Hons); PG

courses in Education and History with Archeology. In this regard, house has proposed for the extension of existing Science Building and Construction of addition class room on the roof of Bishnupada De and Shaktipada De Block.
The meeting was ended with thanks to the chair.

Balvi
J. Chandra.

Bm 29/10/2021

Principal
Principal
Sonamukhi College
Sonamukhi, Bankura

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AISHU : C-44762

Ans: 24 | 11 | 21.

Chairperson
(Dr. Bappaditya Mandal)

[illegible]

Resolution

Place: Conference Hall

Date: 30/11/21.

Members Present.

- | | |
|--------------------|-------------------------|
| 1. Bm 30/11 | 16. Basu. |
| 2. Acharya. | 17. G. Samanta |
| 3. A | 18. Das. |
| 4. Balu | 19. Siddhanta |
| 5. Smt | 20. Das |
| 6. PU | 21. Smt 30/11/21 |
| 7. Bisla | 22. S. 30.11.21 |
| 8. Smt | 23. Maitreyee 30/11/21 |
| 9. Pandit. | 24. Smt |
| 10. A. Smt | 25. Alaka 30.11.21 |
| 11. Smt | 26. Anam K. S. 30/11/21 |
| 12. PU | 27. S. 30/11/21 |
| 13. Smt | 28. M. S. Smt. 30/11/21 |
| 14. Smt | 29. S. Smt 30/11/21 |
| 15. Hama K. Smt | 30. Dora 30/11/21 |
| 16. Basu | 31. S. 30/11/21 |
| 40. Smt 30/11/21 | 32. K. Smt. 30.11.21 |
| 41. Kuntal Dora | 33. Kaberu Mohanta |
| 42. Maitreyee | 34. Jinku Palit |
| | 35. Sunita Chakraborty |
| | 36. Suchamayee Kumar |
| | 37. Samit Smt |
| | 38. Green |
| | 39. S. Smt |

A general meeting of IQAC and NAAC sub-committee was held today i.e. 30/11/2021 @1:30 pm at the Conference Hall, Sonamukhi College. The meeting was chaired by Dr. Bappaditya Mandal, Principal, Sonamukhi College.

At first Convener of IQAC and NAAC Sub-Committee of Sonamukhi College reported that AQAR for last four Academic Sessions were already submitted and only the AQAR 19-20 is pending for approval from the appropriate NAAC authority.

The following resolutions were adopted unanimously in the meeting.

1. It was resolved that after approval of AQAR 19-20, we shall go for IIQA submission process immediately and house requested active support and participation from all concerned members in this regard.
2. House request Mr. Ashis Pandit, Asst. Prof. of Geography to resolve the students' information regarding last completed academic session.
3. It was unanimously decided that the concerned teachers assigned with different criteria for NAAC SSR will be maintained for coming academic sessions also. They will collect and preserve criteria wise data immediately after the completion of each academic session. In this regard it was unanimously decided that our SACT teachers will extend their cooperation wholeheartedly.
4. House request Dr. Ratul Saha, Asst. Prof of Economics, to take more care during preparation of DCF2 from the next academic session. In this connection he was asked to consult with different stakeholders before preparation of final data for DCF2.
5. Academic Audit and Annual report should be prepared after each academic session. The concerned conveners and members are requested to take initiative in this regard.
6. All the faculty members are requested to prepare and preserve syllabus module distributions and other respective departmental papers in a systematic way. Dr. Swapan Kumar Samanta, Associate Prof of Commerce agreed to extend his cooperation in this regard.

All the members agreed and conveyed their support to make the effort successful

The meeting was ended with thanks to the chair.

Balini
20/11/2021

J. Chand.
20/11/21



[Signature]
Principal
Sonamukhi College
P.O.-Sonamukhi, Dt.-B.